

**University Preparation School at CSU Channel Islands  
1099 Bedford Drive Camarillo, CA 93010**

**Meeting of the Board of Directors**

**August 22, 2025**

**1:30-4:00**

**UPCS Library**

<b>AGENDA</b>
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**Public Comment: Instructions for Addressing the Board of Directors and  
Requesting Agenda Items**

*Any person may address the Board concerning any item within the school's jurisdiction for up to three (3) minutes during the public comment period. The total time devoted to presentations to the Board shall not exceed thirty (20) minutes unless additional time is granted by the Board. Members of the public attempting to make complaints or charges against an employee before the Board in open session will be referred to the appropriate staff member for the purpose of receiving a complaint form and filing a complaint under the school's established complaint procedures.*

*UPCS provides members of the public with reasonable accommodations under the Americans with Disabilities Act ("ADA") and the Fair Employment and Housing Act ("FEHA") to enable public participation in Board meetings and activities. Interested members of the public must contact the school to request accommodation no later than twenty-four (24) hours in advance of the meeting.*

**A. Call to Order**

<b>B. Roll Call</b>	<b>Present</b>	<b>Absent</b>
<b><u>Board Members</u></b>		
Jeanne Adams	_____	_____
Regina Carver	_____	_____
Christina Gonzalez-Ornelas	_____	_____
Ernesto Guerrero	_____	_____
Veronica Rauschenberger	_____	_____
Kristopher Yeager	_____	_____
Celina Zacarias	_____	_____
<b><u>Administration</u></b>		
Charmon Evans	_____	_____
Echo Reves	_____	_____
Veronica Solorzano	_____	_____

## C. Adoption of the Agenda

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Christina Gonzalez-Ornelas				
Ernesto Guerrero				
Veronica Rauschenberger				
Kristopher Yeager				
Celina Zacarias				

## D. Pledge of Allegiance

## E. Public Comments

## F. Directors' Reports

## G. Board Reports, Correspondence, and Communication

## I. Advisory and Auxiliary Reports

1. School Site Council
2. ELAC
3. Parent, Teacher, Student Association

# II. Regular Session

## A. Consent Agenda

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. Minutes from the Regular Board Meeting, June 24, 2025
2. 2025-2026 UPCS Staff List
3. Human Resources Activity Report-June
4. Purchases to ratify, July

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Christina Gonzalez-Ornelas				
Ernesto Guerrero				
Veronica Rauschenberger				
Kristopher Yeager				
Celina Zacarias				

**B. Items for Action, Discussion and or Information**

**1. Topic/Agenda Item: Review and approval of the June Financials for UPCS**

**Personnel Involved:** Lisa Boulos, Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision, or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the June Financials for UPCS

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Regina Carver				
Christina Gonzalez-Ornelas				
Ernesto Guerrero				
Veronica Rauschenberger				
Kristopher Yeager				
Celina Zacarias				

**2. Topic/Agenda Item: Review and Approval of the Unaudited Actuals for Fiscal Year 2024-2025 for UPCS**

**Personnel Involved:** Lisa Boulos/Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision, or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the Unaudited Actuals for Fiscal Year 2024-2025

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Regina Carver				
Christina Gonzalez-Ornelas				
Ernesto Guerrero				
Veronica Rauschenberger				
Kristopher Yeager				
Celina Zacarias				

**3. Topic/Agenda Item: Review and Approval of the 2025-2026 Staff Handbook for UPCS**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision, or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the 2025-2026 Staff Handbook

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Regina Carver				
Christina Gonzalez-Ornelas				
Ernesto Guerrero				
Veronica Rauschenberger				
Kristopher Yeager				
Celina Zacarias				

**4. Topic/Agenda Item: Review and approval of the 2025-2026 Parent/Student Handbook for UPCS**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision, or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the 2025-2026 Parent/Student Handbook for UPCS

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Regina Carver				
Christina Gonzalez-Ornelas				
Ernesto Guerrero				
Veronica Rauschenberger				
Kristopher Yeager				
Celina Zacarias				

5. **Topic/Agenda Item: Review and Approval of Board Authorizations, Pursuant to Education Code Section 44256(b), the holder of a Multiple Subject Teaching Credential or a Standard Secondary Credential, who has completed twelve semester units, or six upper division or graduate units, of coursework at an accredited institution in each subject to be taught, is considered legally authorized to teach under this provision. The authorization shall be with the teacher's consent.**  
Sarah Bossoletti-English Language Arts

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Options or Solutions (If applicable):**

**Director's Recommendation:** It is recommended that the Governing Board authorize the teaching assignment for the teachers listed.

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Christina Gonzalez-Ornelas				
Ernesto Guerrero				
Veronica Rauschenberger				
Kristopher Yeager				
Celina Zacarias				

6. **Topic/Agenda Item: Review and Approval of Revision to #512 Cell Phone and Other Electronic Signaling Devices Policy**  
**Personnel Involved:** Charmon Evans  
**Fiscal Implications:**  
**Impact on School Mission, Vision, or Goals, (If Any):**  
**Options or Solutions (If applicable):**  
**Director's Recommendation:** The Executive Director recommends approval of revision to #512 Cell Phone and Other Electronic Signaling Devices Policy

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Christina Gonzalez-Ornelas				
Ernesto Guerrero				
Veronica Rauschenberger				
Kristopher Yeager				
Celina Zacarias				

**7. Topic/Agenda Item: Review and Approval of Revision to #515 Weapons and Dangerous Instruments Policy**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision, or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of revision to #515 Weapons and Dangerous Instruments Policy

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Regina Carver				
Christina Gonzalez-Ornelas				
Ernesto Guerrero				
Veronica Rauschenberger				
Kristopher Yeager				
Celina Zacarias				

**8. Topic/Agenda Item: Review and Approval of Revision to #516 Student Freedom of Speech/Expression: Publication Policy**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision, or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of revision to #516 Student Freedom of Speech/Expression: Publication Policy

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Regina Carver				
Christina Gonzalez-Ornelas				
Ernesto Guerrero				
Veronica Rauschenberger				
Kristopher Yeager				
Celina Zacarias				

**9. Topic/Agenda Item: Review and Approval of Revision to #520 Suicide Prevention Policy**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision, or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of revision to #520 Suicide Prevention Policy

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Regina Carver				
Christina Gonzalez-Ornelas				
Ernesto Guerrero				
Veronica Rauschenberger				
Kristopher Yeager				
Celina Zacarias				

**III. Board of Directors Announcements/Remarks**

**IV. Future Agenda Items: Next Meeting, September 19, 2025**

**V. Adjournment:**